



Georgia Professional Standards Commission Educator Preparation - Program Approval

Overview of Steps to Becoming a GaPSC-approved Educator Preparation Provider (EPP)

1. Institution or Agency contacts EduPrep@gapsc.com to indicate interest.
2. If eligible, Institution or Agency submits [Readiness Framework](#).
 - [Readiness Framework Guidance Document](#) and [Readiness Self-Assessment Checklist](#) are two guiding documents.
3. If Readiness Framework demonstrates the capacity to meet the [Program Approval Standards](#), Institution or Agency submits Intent to Seek Approval Form (electronically).
4. Institution or Agency submits the Self Study, Program Reports, and related evidence (electronically)
 - Self Study addresses the Georgia Standards at the EPP level
 - Program Reports (one for each program) address the Georgia Standards at the program level
 - Part of documentation for formative and summative reviews
5. Formative Review by Site Visitors
 - Peer reviewers formatively review Self Study, Program Reports, and related evidence to determine gaps in evidence, areas in need of additional explanation, and questions to pursue during the summative review (institution or agency personnel are not involved in this process)
 - The resulting report is sent to the Institution or Agency
6. In response to the Formative Feedback Report, the Institution or Agency prepares an Addendum to the Self Study and Program Reports to:
 - Respond to questions and areas in need of additional explanation
 - Address gaps in evidence
 - This Addendum becomes part of the documentation for summative review
7. Summative Review by Site Visitors
 - Peer reviewers conduct interviews and review additional documentation to determine if the Georgia Standards are met for the EPP and the program(s)
 - One to three days in length (depending upon the number of programs reviewed)
8. Professional Standards Commission votes on approval status
 - Two to four months after the summative review

Entire process takes up to two years.